## APPLICATION FOR EXEMPTION FROM AUDIT

#### SHORT FORM

NAME OF GOVERNMENT	Big Sky Metropolitan District No. 1		For the Year Ended	
ADDRESS	2154 E. Commons Ave., Suite 2000		12/31/17	
	Centennial, CO 80122		or fiscal year ended:	
CONTACT PERSON	Zachary P. White, Esq.			
PHONE	303-858-1800			
EMAIL	zwhite@wbapc.com			
FAX	303-858-1801			
	PART 1 - CERTIFICAT	<b>ION OF PREPARE</b>	R	
I certify that I am skilled in g	povernmental accounting and that the	information in the application is co	omplete and accurate, to the	
best of my knowledge.				
NAME:	Zachary P. White, Esq.			
TITLE	General Counsel			
FIRM NAME (if applicable)	White Bear Ankele Tanaka & Waldron	White Bear Ankele Tanaka & Waldron		
ADDRESS		154 E. Commons Ave., Suite 2000, Centennial, CO 80122		
PHONE	303-858-1800			
DATE PREPARED				
(Must be prepared prior to	3/28/2018			
Board approval)				
PREPARER (SIGNA	TURE REQUIRED)			
			46.4	
Please indicate whether the f	following financial information is	GOVERNMENTAL	PROPRIETARY	
recorded using Governmenta		(MODIFIED ACCRUAL BASIS)	(CASH OR BUDGETARY BASIS)	
Tecornel name advernments	ii or i roprietary rand types		П	



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# **RECEIVED**

Office of the State Auditor

March 30, 2018

#### PART 2 - REVENUE

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#		Description	Round to nearest Dollar	Please use this
2-1	Taxes: Property	Harmon and the Man the State of	\$ -	space to provide
2-2	Specific ow	nership	\$ -	any necessary
2-3	Sales and u	•	\$ -	explanations
2-4	Other (spec	ify):	\$ -	TARTE WINDS
2-5	Licenses and permits		\$ -	
2-6	Intergovernmental:	Grants	\$ -	
2-7		Conservation Trust Funds (Lottery)	\$ -	
2-8		Highway Users Tax Funds (HUTF)	\$ -	
2-9		Other (specify):	\$ -	
2-10	Charges for services		\$ -	
2-11	Fines and forfeits		\$ -	
2-12	Special assessments		\$ -	
2-13	Investment income		\$	
2-14	Charges for utility services		\$ -	
2-15	Debt proceeds	(should agree with line 4-4, column 2)	T	_
2-16	Lease proceeds		\$ -	_
2-17	Developer Advances receive		<u> </u>	
2-18	Proceeds from sale of capi	tal assets	\$ -	_
2-19	Fire and police pension		\$	
2-20	Donations		\$	
2-21	Other (specify):		\$	
2-22		*	\$ -	
2-23			\$ -	1 2
2-24	(ac	ld lines 2-1 through 2-23) TOTAL REVENUE	Since the second	4

#### **PART 3 - EXPENDITURES**

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

- "Line#•	Description	Round to nearest Dollar	elela e e e e e e e e e e e e e e e e e	Please use this
3-1	Administrative	\$		space to provide
3-1	Salaries	\$		any necessary
		\$	_	explanations
3-3	Payroll taxes	\$		
3-4	Contract services	ф Ф		
3-5	Employee benefits	3	-	-
3-6	Insurance	3	-	
3-7	Accounting and legal fees	\$	_	
3-8	Repair and maintenance	\$	-	İ
3-9	Supplies	\$	_	
3-10	Utilities and telephone	\$	-	
3-11	Fire/Police	\$	•	ļ
3-12	Streets and highways	\$	-	
3-13	Public health	\$	-	
3-14	Culture and recreation	\$	-	
3-15	Utility operations	\$	-	
3-16	Capital outlay	\$	-	
3-17	Debt service principal (should agree with Part 4)	\$	-	
3-18	Debt service interest	\$ .	-	
3-19	Repayment of Developer Advance Principal (should agree with line 4-4)	\$	-	
3-20	Repayment of Developer Advance Interest	\$	-	
3-21	Contribution to pension plan (should agree to line 7-2)	\$	-	
3-22	Contribution to Fire & Police Pension Assoc. (should agree to line 7-2)		-	
3-23	Other (specify):			
3-24		\$	-	
3-25	~	\$	-	
3-26	(add lines 3-1 through 3-24) TOTAL EXPENDITURES	\$		
		AAAAAAAA CTOD	V	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit -<u>LONG FORM</u>".

	PART 4 - DEBT OUTSTANDI				
4-1	Please answer the following questions by marking to Does the entity have outstanding debt?	,		Yes	No.
4-2	If Yes, please attach a copy of the ends the debt repayment schedule attached? If no. MUST of None		ment Schedu		
4-3	Is the entity current in its debt service payments? If no, None	MUST explain:			V
4-4	Please complete the following debt schedule, if applicable: (please only include principal amounts)(enter all amount as positive numbers)  General obligation bonds Revenue bonds Notes/Loans Leases Developer Advances	Outstanding at end of prior year*  \$ - \$ - \$ - \$ - \$ -	Issued during year  \$ - \$ - \$ - \$ - \$ -	Retired during year  \$ - \$ - \$ - \$ - \$ -	Outstanding at year-end  \$ - \$ - \$ - \$ - \$ -
	Other (specify):	\$ -	\$ - \$ -	\$ - \$ -	\$ - \$ -
		*must tie to prior yea	T	L T	Ψ -
<b>4-5</b> If yes:	Please answer the following questions by marking the appropriate Does the entity have any authorized, but unissued, debt How much?  Date the debt was authorized:	?	00,000,000.00	Yes 🗹	No
4-6 If yes:	Does the entity intend to issue debt within the next cale How much?				
4-7	Does the entity have debt that has been refinanced that	it is still respons	ible for?		<b>I</b>
If yes: 4-8 If yes:	What is the amount outstanding?  Does the entity have any lease agreements?  What is being leased?  What is the original date of the lease?	\$			Ø
	Number of years of lease? Is the lease subject to annual appropriation?				Ø
4-9	What are the annual lease payments?  Does the entity have a certified Mill Levy?	\$	-	<b></b>	
If yes:	Please provide the following <u>mills</u> levied for the year rep amounts):				
		Bond Redemption General/Other	on		-
	Please use this space to provide a	TOTAL  ny explanations of	or comments:		
11 1 1460 2 126 026	Please provide the entity's cash deposit and investment balances.	and the second s	MENTS	Amount	Total
5-1 <b>5-2</b>	YEAR-END Total of ALL Checking and Savings Accounts Certificates of deposit	S		\$ -	
	Total Cash Deposits Investments (if investment is a mutual fund, please list under	dvina investments			\$ -
	illivesiments (ii nivesimentis a mutuartunu, piease list unde	nying investments	<i>).</i>	\$ -	
5-3				\$ - \$ -	
	Total Investments			\$ -	\$ -
	Total Investments  Total Cash and Investments				\$ -
e 4	Please answer the following questions by marking in the appro		Yes	No 🌉 🕮	N/A
	Are the entity's Investments legal in accordance with Second, et. seq., C.R.S.?				7
	Are the entity's deposits in an eligible (Public Deposit Pr public depository (Section 11-10.5-101, et seq. C.R.S.)?	otection Act)			Ø
	ST use this snace to provide any explanations:				1944 T. "KARS DA

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	PART 6 - CAP  Please answer the following questions by marking in the appropria	The second secon	=18	Yes	No
6-1	Does the entity have capital assets?	A A Section of the se			V
6-2	Has the entity performed an annual inventory of capital	assets in accord	dance with	П	[J]
	Section 29-1-506, C.R.S.,? If no, MUST explain:			1	<u></u>
	None				
6-3		Balance -	Additions (Must	The teach property of	
	Complete the following capital assets table:	beginning of the	be included in	Deletions	Year-End Balance
		year*	Part 3)	December 1	Dalance
	Land	\$ -	\$ -	\$ -	\$ -
	Buildings Machinery and equipment	\$ -	\$ -	\$ - \$ -	\$ -
	Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
	Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
	Other (explain):	\$ -	\$ -	\$ -	\$ -
	Accumulated Depreciation (Please enter a negative, or credit, balance)	\$ -	\$ -	\$ -	
	TOTAL	\$ -	\$ -	\$ -	\$ - \$ -
	1.0	*must tie to prior ye	I T	<u> </u>	1
<b>i</b>	Please use this space to provide a				
				Managara and Andrews	
	PART 7 - PENSIOI	NINFORM	IATION		
	Please answer the following questions by marking in the appropria			Yes	No
7-1 7-2	Does the entity have an "old hire" firemen's pension plan Does the entity have a volunteer firemen's pension plan				[] []
If yes:	Who administers the plan?	n/a			
,	Indicate the contributions from:				
	Tax (property, SO, sales, etc.):		\$ -		
	State contribution amount: Other (gifts, donations, etc.):	8	\$ - \$ -		
	TOTAL		\$ -		
	What is the monthly benefit paid for 20 years of service	per retiree as of	\$ -		
A Section	Jan 1? Please use this space to provide a	ny explanations	or comments:		
\$ 79 m	, isdee dee the opass to Kramas an				
TOTAL TO	DADT & BUDGE		ATION		
	PART 8 - BUDGE			N.	N/A
8-1	Please answer the following questions by marking in the appropria  Did the entity file a budget with the Department of Local		Yes	No	- CONTRACTOR OF THE PARTY OF TH
0-1	current year in accordance with Section 29-1-113 C.R.S.				
	If no, MUST explain:				
8-2	Did the entity pass an appropriations resolution, in acco	rdanco with		v	
0-2	Section 29-1-108 C.R.S.? If no, MUST explain:	nuance with	[4]	ŭ	L
	ŷ.	ĺ			
If yes:	Please indicate the amount appropriated for each fund f	or the year repo	rted:		
-					
	General Fund	\$	28,325		

	PART9-TAXPAYER'S BILL OF RIGHTS (TA	ABOR)	
	Please answer the following question by marking in the appropriate box	Yes	
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution,	V	
	Article X, Section 20(5)]?	•	
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.		
line.M	UST explain:		

	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes	Yes	<u>√</u> 07
10-1	Is this application for a newly formed governmental entity?	Ш	Ÿ
If yes:	Date of formation:	П	ন
10-2	Has the entity changed its name in the past or current year?		ŭ
If yes:	Please list the NEW name & PRIOR name:		
10-3	Is the entity a metropolitan district?	V	L
	Please indicate what services the entity provides:		
	None		
		_	
10-4	Does the entity have an agreement with another government to provide services?		V
If yes:	List the name of the other governmental entity and the services provided:		
<b>,</b> =			
	THE CO. A. C. L. A. District Metics of Inserting Status		
10-5	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status	П	ন
	during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-	L	لتا
	1-103 (9.3) and 32-1-104 (3), C.R.S.]		
If yes:	Date Filed:		
	Reasense this space to provide any explanations of comments.	ar newster to the	

	PART 11 - GOVERNING BODY APPRO	VAL		
	Please answer the following question by marking in the appropriate box	YES	NO	
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	7		

# Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

#### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	Print the names of ALL current governing board members below.	
Board	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Member 1	Thomas Morton	exemption from audit. Signed Date:
		My term Expires:
Board	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for
Member 2	Todd Johnson	exemption from audit. Signed Date:
		My term Expires:
Board Member 3	Print Board Member's Name	I, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed  Date:
n i i i i i i i i i i i i i i i i i i i		My term Expires:
Board Member 4	Print Board Member's Name	I
		My term Expires:
Board Member 5	Print Board Member's Name	, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed  Date:  My term Expires:
Board Member 6	Print Board Member's Name	, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed  Date:  My term Expires:
Board Member 7	Print Board Member's Name	, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed

# JOINT RESOLUTION OF THE BOARDS OF DIRECTORS OF THE BIG SKY METROPOLITAN DISTRICT NOS. 1-7

## APPROVING THE APPLICATION FOR EXEMPTION FROM AUDIT FOR FISCAL YEAR 2017

WHEREAS, the Big Sky Metropolitan District Nos. 1-7 (each the "District") is a quasimunicipal corporation and political subdivision of the State of Colorado and is a duly organized and existing special district pursuant to §§ 32-1-101, *et seq.*, C.R.S.; and

WHEREAS, pursuant to § 29-1-604, C.R.S., any local government where neither revenues nor expenditures for any fiscal year exceed Seven Hundred Fifty Thousand Dollars (\$750,000), may, with the approval of the State Auditor, be exempt from the audit provisions of § 29-1-603, C.R.S.; and

WHEREAS, the Board of Directors of the District (the "Board") wishes to apply to the State Auditor for exemption from the audit requirements of § 29-1-603, C.R.S.; and

WHEREAS, neither the revenues nor expenditures of the District exceeded \$750,000 for fiscal year 2017; and

WHEREAS, an application for exemption from audit for the District has been prepared by a person skilled in governmental accounting; and

WHEREAS, the application for exemption from audit has been completed in accordance with regulations issued by the State Auditor.

#### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

1. <u>APPROVAL OF APPLICATION FOR EXEMPTION FROM AUDIT.</u> The application for exemption from audit for the District for the fiscal year ending December 31, 2017, has been reviewed by the Board and is hereby approved by a majority of the Board. This Resolution shall be attached to and shall become a part of the application for exemption for fiscal year ending December 31, 2017.

[Remainder of Page Intentionally Left Blank].

### ADOPTED THIS 29<sup>TH</sup> DAY OF MARCH, 2018.

BIG SKY METROPOLITAN DISTRICT NOS. 1-7

Officer of Districts

ATTEST:

#### APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON

Attorneys at Law

General Counsel to the Districts